

LAWTON AREA FUN FLYER SOCIETY  
CONSTITUTION AND BYLAWS  
Revised- 15 April 2022

THE CONSTITUTION  
ARTICLE I – NAME AND PURPOSE:

1. The name of this Organization/Club will be the “LAWTON AREA FUN FLYER’S SOCIETY” and will be herein referred to as “LAFFS”.
2. The purpose of the club will be:
  - a. To promote model airplane building and operation in the Lawton-Fort Sill and Texoma area.
  - b. To promote and foster educational and scientific advancement, and to encourage the study and discussion of scientific problems and the dissemination of scientific views and news in model aeronautics of R/C aircraft.
  - c. To provide an organization where members may meet to advance the hobby of R/C aircraft.
  - d. To promote community relations by providing a meaningful activity for military and civilian members and their families in the Lawton-Fort Sill area.
  - e. To provide educational assistance to both junior and senior members of the community interested in model aircraft as a hobby, or those considering aeronautics as a career.

ARTICLE II – GENERAL INFORMATION:

1. LAFFS operates and exists as a member club under the AMA.

ARTICLE III – OFFICERS AND GOVERNING BODY:

1. Control and Executive authority will be vested in the Executive Board which will consist of the Officers of the organization.
2. The officers will consist of a President, Vice-president, and Secretary/Treasurer whom will be elected by the club. The officers will hold office for a minimum of one (1) year or until their successors have been duly elected.
3. A Safety Coordinator will be appointed by the President and will hold that position for one (1) Year, Committees will be designated by the President as required.

ARTICLE IV – MEMBERSHIP or PATRONAGE:

1. Any person who is an active member of the Academy of Model Aeronautics (AMA)
2. Membership will be accepted without regard to race, creed, color, sex, age or national origin.
3. Junior members are defined as those under the age of 18.

4. Any member of the club may be dropped from the rolls for cause. An affirmative vote of two-thirds (2/3) majority of the eligible voting members present at any regular meeting is required. All the following criteria must be met:

- a. The member in question will be given full opportunity for a hearing in his/her behalf;
- b. The member will be allowed reinstatement by a vote of two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.
- c. Prior to reinstatement, the member will liquidate all indebtedness to the club.

5. Any member of the club will be dropped from the rolls when his/her membership in the AMA is terminated. A terminated member can be reinstated by providing proof of AMA membership and paying club dues.

6. Members of LAFFS whose club fees or dues are in arrears for one (1) regular meeting will be notified of the fact by the club Secretary/Treasurer. If fees or dues remain unpaid for one (1) additional regular meeting after notice has been given, the member will be dropped from membership. The member dropped may be reinstated upon such time that the member liquidates all indebtedness to the club.

#### ARTICLE V – METHOD OF FINANCING:

1. The operation of the club will be financed by assessing its members dues which will be paid annually. Additional fees may be levied as needed with consent of the membership in accordance with Article VII of the Constitution. Club members, guests, or contestants entering a club sponsored contest, may be charged an entry fee to participate in the scheduled event. The entry fee for a contest will be established by the contest committee appointed by the President and will be used to offset the cost of the contest.

#### ARTICLE VI – ACTIVITIES:

1. Club sponsored activities will be approved by a vote of two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.

#### ARTICLE VII – MEETINGS AND QUORUMS:

1. Regular meetings of the club will normally be held monthly. The meeting place will be selected and announced at regular club meetings or through other means of general notification.

2. A quorum for the purpose of conducting club business will consist of not less than 40% of the entire club membership. In the case of Family Memberships, only the primary LAFFS member and family member (s) with their own full AMA membership are counted in determining a quorum.

3. To be eligible to vote, a member must be in good standing and current on dues.

4. Any item that will result in a change to the Constitution and By-laws must be voted on by at least two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.

5. Meetings will be conducted in an orderly manner. If needed, Robert's "Rules of Order" may be invoked by the President to establish parliamentary procedure.

#### ARTICLE VIII – ADOPTION AND AMENDMENTS:

1. The Constitution and Bylaws and any amendments become effective upon approval of the membership in accordance with Article VII of the Constitution.
2. Any unique rule or regulation, not in conflict with the Constitution or Bylaws of LAFFS may be proposed by any member to cover a specific club activity. Approval will be in accordance with Article VII of the Constitution.
3. Amendments to the Constitution and/or Bylaws of LAFFS may be proposed by any of its members who are eligible to vote and will be incorporated into the Constitution/Bylaws if approved in accordance with Article VII of the Constitution.

#### ARTICLE IX – USE OF PROPERTY, ASSETS AND NET EARNINGS:

1. No part of the property and assets of this club and no part of the net earnings will be used for the financial benefit of any individual member. Such property and assets will be managed by the President and Vice-President.

#### ARTICLE X – CLUB FLYING FACILITIES:

1. The current flying site is located on club leased property on the corner of Cache Road and Deyo Mission Road.

#### ARTICLE XI – DISSOLUTION:

1. In case of permanent dissolution of the organization, two-thirds (2/3) of the total membership must vote in favor of dissolution of the club, and whatever funds are contained in the treasury at that time, will be used to satisfy any outstanding debts, liabilities, or obligations. The distribution of the balance of these assets will be decided by a vote of two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.

END OF CONSTITUTION

BYLAWS  
ARTICLE I – DUTIES OF THE OFFICERS:

1. Duties of the President : Act as executive officer of the club and shall preside at all meetings. He shall be the Act as spokesperson for the club. He shall appoint standings and special committees as he deemed necessary. He will cast the deciding vote in any case where a tie vote is encountered.

2. Duties of the Vice-president: Assist the president in all matters and shall assume the duties of the president if, for any reason, the president is not able to perform his duties. He shall be responsible for the club meeting, schedules and other club schedules of events which may be necessary or requested by the club officers or members.

3. Duties of the Secretary /Treasurer: Maintain records of the funds of LAFFS and present a report at each regular meeting; collect and disburse funds under the supervision of the President as directed by the LAFFS members. The Secretary Treasurer shall keep accurate minutes of all regular scheduled and called club meetings and record meeting attendance. He shall maintain an up-to-date membership record of all members including their name, mailing address, AMA membership number, and telephone number. He shall have charge of all club funds. He shall collect dues when they are due and is authorized to pay any and all club obligations from these funds. He shall keep appropriate records of all club monetary transactions and shall provide a Treasurer's report at each scheduled club meeting.

If the Vice President, for any reason, is unable to perform his duties, the Secretary Treasurer shall assist or take over the duties of the Vice President as needed. The Treasurer is empowered discretionary spending for supplies and miscellaneous operating expenses to a limit of \$25.00 per month. The Treasurer with the concurrence of the President or Vice-President, is empowered with discretionary spending limited to \$100.00 per month. Any expenditures in excess of \$100.00 requires the approval of two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting. The Treasurer will submit a copy of the annual audit report and financial statement for review by the club membership during the month of February each year.

4. Duties of the Safety Coordinator:

The Safety Coordinator has the authority to enforce the AMA Safety Code and the LAFFS Flying rules, or any additional club safety rules. The Club Safety Coordinator must have E-mail access.

**Recommended Duties:**

- a. Provide a communications link between AMA and clubs in matters related to safety.
- b. Act as a safety advisor and resource manager for the club and its members.
- c. Assist AMA in the establishment of a national safety program to reduce accidents/incidents.
- d. Develop, promote and encourage a climate of safety awareness within AMA clubs .

Safety Coordinator activities may include the following:

- Inspect operational areas for proper signage and safety equipment as applicable.
- Distribute AMA Accident / Incident Report Forms and assure they are properly used.
- Conduct safety awareness training and related programs during club meetings.
- Conduct, at least annually, a safety audit of club facilities, equipment, and grounds to ensure everything is in good working order and safe for normal use by members and the public.
- Act as a liaison with the local EMS/Fire Department.
- Establish a club emergency action plan to handle serious accidents/incidents.
- Coordinate appropriate first aid training for members using qualified instructors.

- Develop an appropriate communications plan to assist club officers and members.
- Review emergency procedures (fire and rescue) with club members on an annual basis.

## ARTICLE II –ELECTION AND VOTING:

1. Election of Officers will be held during the month of November of each year.
2. A simple majority of eligible voting members present is required to elect the Officers.
3. Any vacancy of an office can be filled by a special election.

## ARTICLE III –DUES OR FEES:

1. The Dues of LAFFS members, which will entitle them to all privileges of the LAFFS except as otherwise provided herein, will be \$100.00 per year. New members who join during the year will be assessed lump-sum membership dues of \$10/month for each month from the time they join until November 1 of that calendar year.
2. Families (examples: Brothers, sisters, father & son(s), mother & daughter(s) ) will be assessed yearly dues of \$120.00 and will enjoy all privileges of LAFFS except as otherwise provided herein.
3. Youth members will be assessed yearly dues of \$50.00 and will enjoy all privileges of LAFFS except as otherwise provided herein.
4. Guests will be assessed a monthly fee of \$10.00. This charge will be used for people in transit with AMA insurance and for non AMA members in the AMA Introductory Pilot Program.
5. Dues and fees are payable in November of each year. A member is in arrears as of the December meeting.
6. Student Training:
  - a. Students are not covered by the instructor's (Intro Pilot) insurance while they are being trained. In order for them to be covered they have to be in the Intro Pilot program. A non-AMA person may receive lessons during a 90-consecutive-day period under the direction of a designated AMA Instructor (Intro Pilot). During supervised instruction, liability insurance is provided for the trainee for a 90-day period, but only at the club site. Though the trainee will not receive a membership card, he/she is considered a member of the Academy while under the direct supervision of the currently registered designated Instructor (Intro Pilot).

Intro Pilots are charged with the responsibility to ensure that the trainees' activities will be conducted in compliance with the AMA's National Safety Code(s). Coverage under the Intro Pilot Program begins the day recorded on the Trainee Pilot Registration Form. To take advantage of the full 90 days of liability insurance, register the trainee after the non-flying instructional session(s) and prior to their first flying exercise at the club field. Information on Intro Pilots is available on the AMA Web site, Document 917.  
(<http://www.modelaircraft.org/PDF-files/917.pdf>)
7. Gate access will be granted with payment of yearly club dues.

#### ARTICLE IV –STANDING COMMITTEES:

Not Applicable

#### ARTICLE V –FINANCE:

1. Records will be maintained in accordance with generally accepted accounting principles.
2. Annual budget proposals will be presented by the Treasurer and approved by two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.
3. An audit will be conducted each January and/or upon change of Treasurer. The audit will be performed by a LAFFS member, not an Officer, appointed by the President and approved by two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.
4. An audit may be conducted at any time when approved by a simple majority vote of members present at any regular meeting.

#### ARTICLE VI – INSURANCE COVERAGE:

1. Members of LAFFS will maintain their own liability insurance acquired through the Academy of Model Aeronautics (AMA). Individuals who do not maintain their own liability insurance acquired through the Academy of Model Aeronautics (AMA) will be dropped from LAFFS membership.
2. LAFFS does not assume any liability incurred by any individual, member or non- member.

#### ARTICLE VII –AWARDS/GIFTS:

Funds obtained from membership dues and fees may be used for awards or gifts if approved by a vote of two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.

#### ARTICLE VIII –HIRING AND SUPERVISION OF EMPLOYEE:

Not Applicable

#### ARTICLE IX –DUTIES OF EMPLOYEES AND EMPLOYEE BENEFITS:

Not Applicable

#### ARTICLE X –RADIO CONTROL FLYING RULES:

1. Radio control flying rules are established by LAFFS in accordance with current rules, safety codes and guidelines of the AMA. (See membership manual).
2. The flying rules will be reviewed on a continual basis. In addition, each year in January, a committee of three (3) members may be appointed by the President to review these rules for adequacy and appropriateness with current AMA codes.
3. These rules will be approved by a two-thirds (2/3) majority vote of the eligible voting members present at any regular meeting.
4. A copy of the LAFFS Flying Rules will be given to all new members and posted at the field for visiting flyers to review.

5. The Flying Rules must include directives to avoid full scale aircraft.

END OF BYLAWS